

**Rotary Club of Space Center
Board of Directors Meeting
December 17, 2013**

Bay Oaks Country Club – 7:00 am

Attendees: Sheryl Berg, Dennis Paul, Scott Rainey, Steve Owens, Darryl Smith, Marc Schneider, Teri Crawford, Ralph Kramer, Nancy Anderson, and John Branch.

Minutes from the regular meeting of November 26th and the special meeting of December 2nd were approved.

Financial reports for November 2013 were accepted.

Office elections were reviewed. The three new directors elected for next year were Teri Crawford, Mark Hollis, and Mike Porterfield. The next three in order of votes were Kevin Barlow, Carl Stockton, and Ed Richards.

New membership proposal from John Wren was reviewed and accepted. The secretary was directed to post the application to the entire membership for the seven day review.

Seven day membership review for Michel Thomas and C.A. Shields completed by membership. They will be contacted and orientation will be scheduled.

The role of committee chairs was discussed and it was agreed that we need to put together job descriptions for each director position and each subcommittee chairperson. More exposure of the committees need to be given during membership meetings. President Berg will send a spreadsheet to the officers and directors which list each director and their area of responsibility. Directors will complete with each committee chair and list of members which are part of each committee.

Accepted the resignation of Bill Hughes as a director of the board due to health issues in the family,.

President Berg informed us that she will be conducting the semi annual club assembly at the first meeting in January. It will be short and most likely have a normal speaker as well.

Ralph Kramer indicated that plans are being developed for or club 50th anniversary to be held at Space Center Houston on August 6th.

President Berg stated that she would like to see the Pancake Breakfast brought back since it was the major funding for the RCSC Foundation. She will work with Jack Lister to capture the knowledge base and seek volunteers.

Next board meeting will be January 21, 2014.

Meeting adjourned at 7:55 am

Submitted by John Branch
Secretary